

## GOVERNANCE

### COMMITTEE DECISION SHEET

#### CITY GROWTH AND RESOURCES COMMITTEE - TUESDAY, 27 NOVEMBER 2018

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<b><u>Determination of Urgent Business</u></b>	<b><u>The Committee resolved:</u></b> The Convener had determined that the following item of business be considered as a matter of urgency in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973:- <ul style="list-style-type: none"><li>Item 9.3 - Credit Rating Annual Review.</li></ul>		
2.1	<b><u>Determination of Exempt Business</u></b>	<b><u>The Committee resolved:</u></b> there were no exempt reports.		
3.1	<b><u>Declarations of Interest</u></b>	<b><u>The Committee resolved:</u></b> the following declarations of interest were intimated:- <ol style="list-style-type: none"><li>(1) the Convener, the Vice Convener, Councillor Laing, Councillor Boulton and Councillor Flynn declared an interest in item 10.5 (External Transportation Links to Aberdeen South Harbour Pre-Appraisal and STAG Part 1 Study) by virtue of them being Council appointed members</li></ol>		

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		<p>and/or substitute members of the Aberdeen City Region Deal Joint Committee, it was noted that the Standards Commission provided dispensation for elected members and substitute elected members, as voting members of the City Region Deal Joint Committee, and as such, they do not have to remove themselves from the debate and any voting when discussions on the City Region Deal, its projects and funding, and/or recommendations from the City Region Deal Joint Committee comes before them at relevant Council meetings. The aforementioned elected members and substitute elected members (<i>the Vice Convener and Councillor Flynn were substitute members</i>) remained in the meeting for consideration of the item;</p> <p>(2) Councillor Laing declared an interest in item 9.2 (Corporate Debt Recovery and Service Income Policies) by virtue of her being a Council appointed Board member of Aberdeen Inspired. She considered the nature of her interest did not require her to leave the meeting and therefore chose to remain in the meeting for consideration of this item; and</p> <p>(3) Councillor Flynn declared an interest in item 10.1 (Economic Policy Panel Annual Report 2018) by virtue of him being a Board member of Business</p>		

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		Gateway. He considered the nature of his interest did not require him to leave the meeting and therefore chose to remain in the meeting for consideration of this item.		
4.1	<u>Requests for Deputation</u>	<b>The Committee resolved:</b> there were no requests for deputation received.		
5.1	<u>Minute of Previous Meeting of 18 September 2018 and Minute of Special Meeting of 31 October 2018 - For Approval</u>	<b>The Committee resolved:</b> (i) to approve the minute of meeting of 18 September 2018, subject to amending article 7 (VisitAberdeenshire Destination Aberdeen & Aberdeenshire Tourism Strategy 2018 – 2023), resolution (ii) to read “that officers circulate meaningful data to members of benchmark information against KPIs including current meaningful data against future statistics so that impact could be measured; and (ii) to approve the minute of meeting of 31 October 2018.		
6.1	<u>Committee Planner</u>	<b>The Committee resolved:</b> (i) to remove from the Planner (1) item 14 (A96 Collective Travel Study) as there were no decisions to be taken, therefore a Service Update would be circulated to members instead; (2) item 22 (Option for the Old AECC) as officers were to circulate a Private Briefing note to members prior to the meeting in November; and (3) item 58 (Policy that Specifies the Existing		

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		<p>Granite Sett and Lock Block Streets - NOM Former Cllr Corall) as a report had been considered by the Operational Delivery Committee on 6 November 2018;</p> <p>(ii) to note the verbal updates provided by officers in relation to item 5 (Energy Plan for Aberdeen), item 7 (Creation of a Living Wall), item 18 (Capacities of Junctions Associated with the AWPR/B-T), item 19 (City Centre Masterplan Project EN10: Union Terrace Gardens) and item 21 (Balnagask Motte Regeneration);</p> <p>(iii) to note that a Service Update would instead be provided in relation to item 38 (Aberdeen Art Gallery - Visitor and Economic Impacts);</p> <p>(iv) to note the reasons contained in the Planner for the reporting delays in relation to item 4 (City Events 2019/20), item 5 (Energy Plan for Aberdeen), item 7 (Creation of a Living Wall), item 16 (External Funding Plan), item 18 (Capacities of Junctions Associated with the AWPR/B-T - NOM Cllr Boulton), item 19 (City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy), item 20 (Staff Travel Policy), item 21 (Balnagask Motte Regeneration) and item 23 (Disposal of the former Cordyce School site);</p>		

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		<p>and</p> <p>(v) to note that a verbal update would be provided in relation to item 22 (Option for the Old AECC) and item 23 (Disposal of the former Cordyce School site) under exempt business later in today's meeting.</p>		
7.1	<b><u>Notices of Motion</u></b>	<p><b><u>The Committee resolved:</u></b> There were no Notices of Motions received.</p>		
8.1	<b><u>Referrals from Council, Committee and Sub Committees</u></b>	<p><b><u>The Committee resolved:</u></b> there were none received.</p>		
9.1	<b><u>Cluster Risk Registers - GOV/18/058</u></b>	<p><b><u>The Committee resolved:</u></b> to note the Cluster Risk Registers presented and the actions identified to control the risks contained therein.</p>		
9.2	<b><u>Corporate Debt Recovery and Service Income Policies - RES/18/259</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the Corporate Debt Recovery Policy in Appendix 1 to this report;</p> <p>(ii) to approve the Service Income Policy in Appendix 2 to this report;</p> <p>(iii) to approve that the policies be implemented from 1st January 2019;</p> <p>(iv) that officers circulate further details regarding the Scottish Choices initiative in relation to the effective education of customers in terms of Universal Credit;</p> <p>(v) that officers circulate a briefing note in terms of staff pay dates being brought</p>		

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		<p>forward in 2018 (and the situation in 2019) including the possible impact this would have in relation to Universal Credit; and</p> <p>(vi) that officers were to investigate whether the appropriate right of appeal information (including suitable timeframes) was issued to people in relation to bus lane charge notices and that confirmation be circulated to members of the Committee in this regard.</p>		
9.3	<b><u>Credit Rating Annual Review - RES/18/303</u></b>	<p><b>The Committee resolved:</b> to note the outcome of the annual review was affirmation of the Aa3 rating with a stable outlook.</p>		
10.1	<b><u>Economic Policy Panel Annual Report 2018 - PLA/18/265</u></b>	<p><b>The Committee resolved:</b></p> <p>(i) to note the policy panel's first annual report and agree to the Council holding an economic policy conference each year in November;</p> <p>(ii) to instruct the Chief Officer - City Growth, following consultation with the Panel, to undertake a review of the first annual report with a view to identifying scope for the future development of the report;</p> <p>(iii) to note the recommendations of the policy panel in appendix 1 and to approve the officers proposed response to recommendations, with a Service Update being provided by the Chief Officer - City Growth, by the</p>		

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		<p>25th April 2019 to members of the City Growth and Resources Committee noting progress on each recommendation;</p> <p>(iv) to instruct the Chief Officer - City Growth, following consultation with the other Panel members, to recruit a new member immediately;</p> <p>(v) to instruct the Chief Executive to explore how Scottish local government pension funds could invest locally, with specific reference to the strategic infrastructure priorities identified in the Regional Economic Strategy, City Region Deal and City Centre Masterplan with the Chief Officer - Finance providing a report on this matter to the 7th February 2019 City Growth and Resources Committee;</p> <p>(vi) to instruct the Chief Executive to forward the Economic Panel's first annual report to the Secretary of State for Scotland, The First Minister, The Cabinet Secretary for Finance, Economy and Fair Work, to the Leaders of all other political parties at the Scottish Parliament and MP's and MSP's who represent Aberdeen and the North East Region at the UK and Scottish Parliaments;</p> <p>(vii) to instruct the Chief Executive to forward the report to the President and Resources Spokesperson of the Convention of Scottish Local</p>		

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		<p>Authorities; and</p> <p>(viii) that officers provide all elected members with a copy of future Economic Policy Panel's annual reports (by way of email) on the day that they are published.</p>		
10.2	<b><u>Fairtrade Update and Resolution - PLA/18/241</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note Aberdeen City Council's on-contract spend on fair trade produce;</p> <p>(ii) to note the actions completed by ACC to support the Fairtrade Resolution;</p> <p>(iii) to approve the updated Fairtrade Resolution 2018 (Appendix 1); and</p> <p>(iv) to approve Aberdeen City Council's support for and input to the renewal application for Fairtrade City Status.</p>		
10.3	<b><u>Museums and Gallery: Collections Development Policy - PLA/18/255</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>to approve the adoption of the updated policy and associated appendices to ensure the council complies with Museum Accreditation requirements (Collections Development Policy 2018-2023; Appendices A-I inclusive).</p>		
10.4	<b><u>Climate Change Report 2017/2018 - PLA/18/274</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the submission of the Climate Change Report, as set out within the appendices, to the Scottish Government; and</p> <p>(ii) to request that the Chief Executive signs off the submission.</p>		
10.5	<b><u>External Transportation Links to Aberdeen South Harbour Pre-Appraisal and STAG Part 1 Study - PLA/18/261</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to approve the recommended options resulting from the External Transportation Links to the Aberdeen</p>		



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		<p>South Harbour Scottish Transport Appraisal Guidance (STAG) Pre-Appraisal and STAG Part 1 Appraisal Report, as detailed in the table at Section 3.9, subject to approval by the UK Government and Scottish Government;</p> <p>(ii) to instruct the Chief Officer – Strategic Place Planning to conduct a STAG Part 2 Appraisal on those options and to report the outcomes to this Committee upon completion, conduct of that Appraisal being subject to prior approval by the Strategic Commissioning Committee of the total estimated expenditure in relation to that Appraisal; and</p> <p>(iii) to recognise the community concerns in relation to some options but appreciate that the recommended options must be subject to an evidence-based appraisal to minimise the risk of a successful challenge to the option ultimately selected.</p>		
10.6	<p><b><u>Training and Employability Support Services - PLA/18/257</u></b></p>	<p><b><u>The Committee resolved:</u></b></p> <p>(i) to note the findings of the feasibility study and Seaton pilot project, and instruct the Chief Officer - City Growth, to continue to work with partners to develop employability sessions in the city's other regeneration areas; and</p> <p>(ii) to note the project communications plan (Appendix 1) and instruct the Chief Officer - City Growth, to work</p>		

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		with the Communication and Marketing Manager to further develop with partners and roll-out the activity detailed.		
10.7	<b><u>Extending Employability Provision - PLA/18/263</u></b>	<b><u>The Committee resolved:</u></b> to note that the Council intends entering into a further European Social Fund grant agreement with the Scottish Government to ensure continued delivery of the Progress through Positive Partnerships programme until December 2022.		

If you require any further information about this decision sheet, please contact Mark Masson, email [mmasson@aberdeencity.gov.uk](mailto:mmasson@aberdeencity.gov.uk), or telephone 01224 522989